



INFO DAY
October 2025



2nd CALL FOR PROPOSALS
OPEN CALL



INTERREG VI-A NEXT
HUNGARY-SLOVAKIA-ROMANIA-UKRAINE PROGRAMME

THE PROGRAMME

General information

The Interreg VI-A NEXT Hungary-Slovakia-Romania-Ukraine Programme is implemented under the Cohesion Policy within the 2021-2027 European Union financial framework under the Neighbourhood, Development and International Cooperation Instrument NDICI.

- Submitted to the European Commission on 1 April 2022;
revised based on observation letter of the European Commission
- approved by the Programming Committee on 29 July 2022;
- adopted by the European Commission on 3 November 2022;
- revised by the Monitoring Committee on 15 September 2023;
- adopted by the European Commission on 15 December 2023.
- a new revision is in progress.

THE PROGRAMME

Eligible area

HUNGARY

Szabolcs-Szatmár-Bereg

Borsod-Abaúj-Zemplén

SLOVAKIA

Košický kraj

Prešovský kraj

ROMANIA

Satu Mare

Maramures

Suceava

UKRAINE

Zakarpattia oblast

Ivano-Frankivsk oblast

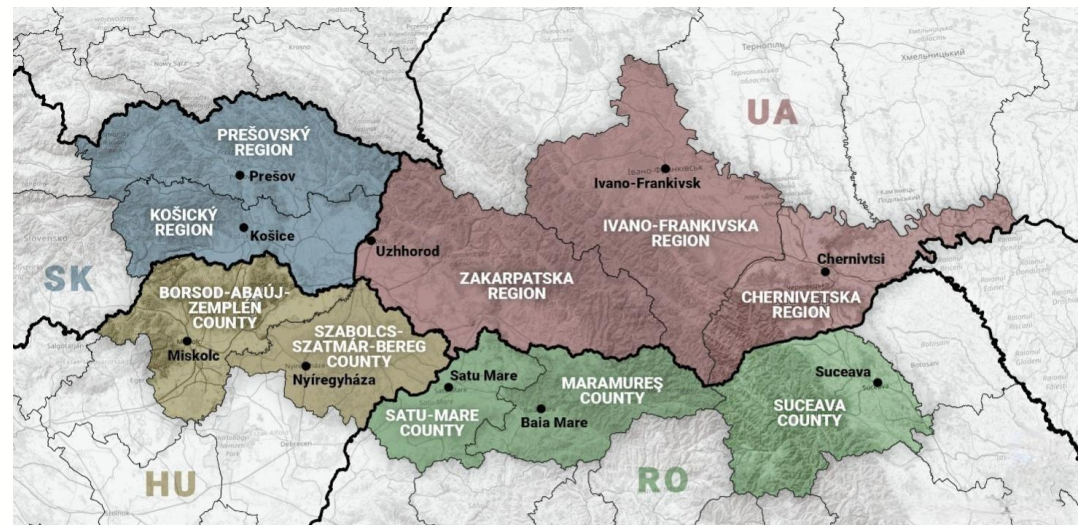
Chernivtsi oblast

Area:

83.057 km²

Population:

8.078.324 inhabitants



THE PROGRAMME

Priorities and NDICI financial allocation

P1

A resilient and green border region – 33.74M €

O1.1: Climate change adaptation, risk prevention (SO 2.4) – 20.52M €

O1.2: Biodiversity and reduced pollution (SO 2.7) – 13.22M €

P2

A healthy and attractive border region – 36.74M €

O2.1: Equal access to health care (SO 4.5) – 20.22M €

O2.2: Culture and tourism (SO 4.6) – 16.52M €

P3

A cooperating border region – 12.70M €

O3.1: Harmonious neighbourly relations through cooperation (ISO1b) 8.61M €

O3.2: A safer and more secure Europe (ISO2) – 4.09M €

THE PROGRAMME

Horizontal and other principles

All projects must respect four horizontal principles:

1. respect for **fundamental rights** and compliance with the Charter of Fundamental Rights of the European Union;
2. **equality between men and women, gender mainstreaming** and the integration of a gender perspective;
3. appropriate steps to **prevent any discrimination** based on gender, racial or ethnic origin, religion or belief, disability, age or sexual orientation;
4. **sustainable development** and the "do no significant harm" principle as well as **climate resilience**.

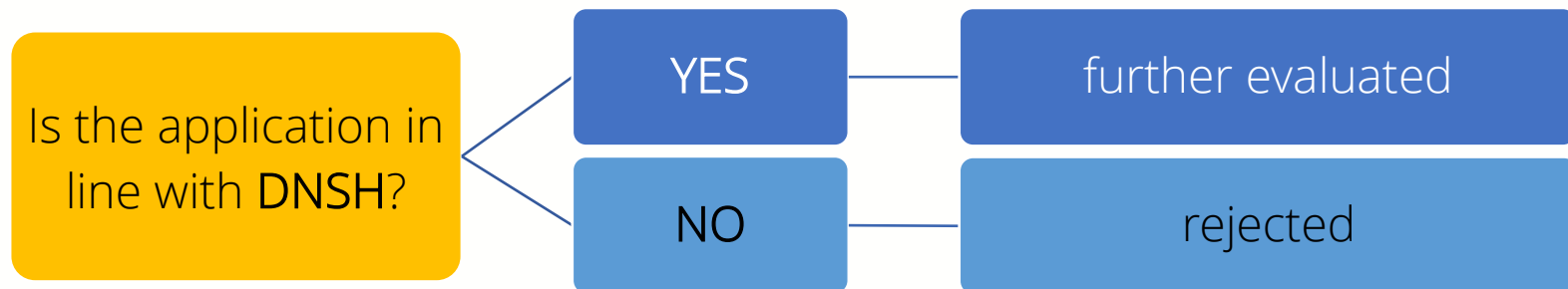
All projects need to have a full respect of the Union environmental acquis.

THE PROGRAMME

Horizontal and other principles

The fundamental rights outlined in the EU Charter are considered intrinsic to the other 3 horizontal principles and, as such, **not separately assessed**.

“Do no significant harm” (DNSH) principle – actions which promotes and respects the following objectives: climate change mitigation; climate change adaptation; the sustainable use and protection of water and marine resources; the circular economy including waste prevention and recycling; pollution prevention and control to air, water or land; the protection and restoration of biodiversity and ecosystems.



THE PROGRAMME

Novelties

- All regions have full rights within the Programme area;
- No major social, economic or cultural centres;
- International organisations are not eligible;
- Small-Scale Projects, in addition to the Regular and Large-Scale Projects;
- Implementation period of a project must not be less than 8 months;
- Special attention will be paid to compliance with the horizontal principles;
- No project level indicators, the project must select relevant programme level indicators;
- Simplified cost option, 2 types of budget;
- Reporting frequency: 4 months;
- Advance payment: 25%, paid once;
- Payment structure is not depending on the project type and duration;
- Obligatory communication packages.

2nd CALL FOR PROPOSALS

Novelties

- large infrastructural project (LSP) is no longer relevant;
- Regular-scale project – RSP (w/o infrastructure element) cannot exceed 1,500,000€
- Type B budget (staff cost planned as real cost) is no longer applicable to RSP without infrastructure budget line;
- Objective 3.2: A safer and more secure Europe (ISO2) is no longer relevant;
- Objective 2.2: Culture and **tourism**
- Healthcare RSP projects with infrastructure cannot exceed the maximum budget size.

2nd CALL FOR PROPOSALS

Objectives and NDICI financial allocation

P1

A resilient and green border region – 8.5M €

O1.1: Climate change adaptation, risk prevention (SO 2.4) – 6M €

O1.2: Biodiversity and reduced pollution (SO 2.7) – 2.5M €

P2

A healthy and attractive border region – 17M €

O2.1: Equal access to health care (SO 4.5) – 8.5M €

O2.2: Culture and Tourism (SO 4.6) – 8.5M €

P3

A cooperating border region – 3M €

O3.1: Harmonious neighbourly relations through cooperation (ISO1b)

The total NDICI support for the 2nd Call: 28.500.000€

2nd CALL FOR PROPOSALS

Type of projects

Small-scale projects (SSP)	$70,000\text{€} \leq X < 300,000\text{€}$
Regular-scale projects (RSP)	$300,000\text{€} \leq X \leq 1,500,000\text{€}$ (w/o infrastructure element)

LSP is no longer relevant.

2nd CALL FOR PROPOSALS

Indicative financial allocation breakdown

Priority	Objectives	SSP	RSP	TOTAL
P1	1.1	1 000 000	5 000 000	6 000 000
	1.2	1 000 000	1 500 000	2 500 000
P2	2.1	2 000 000	6 500 000	8 500 000
	2.2	1 000 000	7 500 000	8 500 000
P3	3.1	1 000 000	2 000 000	3 000 000
Total		6 000 000	22 500 000	28 500 000

2nd CALL FOR PROPOSALS

Type of actions

Priority 1: A resilient and green border region

Objective 1.1: Climate change adaptation, risk prevention (SO 2.4)

- increasing preparedness and resilience of the region to natural hazards such as floods, droughts, extreme temperatures (such as heatwaves), landslides and ice jams on rivers as well as man-made disasters, such as industrial disasters and forest fires;
- mitigation of the impacts of the climate change;
- promote Nature-based Solutions (NbS);

2nd CALL FOR PROPOSALS

Type of actions

Priority 1: A resilient and green border region

Objective 1.2: Biodiversity and reduced pollution (SO 2.7)

- protect and preserve the nature, safeguard biodiversity and reduce and eliminate pollution;
- proper protection and management of natural assets and the biodiversity of the region as well as helping reduce the burden of pollution on air, soil and waters of the area of the borders;
- promote Nature-based Solutions (NbS);

2nd CALL FOR PROPOSALS

Type of actions

Priority 2: A healthy and attractive border region

Objective 2.1: Equal access to health care (SO 4.5)

- building the capacities of the stakeholders in the healthcare sector to act effectively together and across the borders in epidemic and emergency situations, to improve accessibility of healthcare services by using digital technologies and by implementing joint programmes of healthcare screening and health promotion;
- The actions shall directly address the aim of the selected ToA(s).

2nd CALL FOR PROPOSALS

Type of actions

Priority 2: A healthy and attractive border region

Objective 2.2: Culture and Tourism (SO 4.6)

- promoting cultural cooperation and increasing the offer of environmentally and socially sustainable tourism on the basis of the valorisation of the cultural and natural heritage assets, including the built heritage of the region;
- healthcare and therapeutic tourism targeting physical and mental rehabilitation and recovery.
- for the Ukrainian part of an application, the tourism element can be included and be eligible **only if linked** to healthcare rehabilitation and recovery (mental and/or physical).

2nd CALL FOR PROPOSALS

Type of actions

Priority 3: A cooperating border region

Objective 3.1: Harmonious neighbourly relations through cooperation (ISO1b)

- strengthening cooperation in border control by joint protocol, training, and purchasing necessary equipment;
- intensifying operation of border guard and customs services, border and border-crossing controls – small-scale (refurbishing) investments;
- creating and developing operational networks (like clusters, networks of science- and industrial parks and logistic centres) of relevant stakeholders and facilitating the sharing and transfer of knowledge;
- collaborative development of place-based ways and methods of stimulating entrepreneurship in the border area, with emphasis on innovative approaches to and forms of economic activities that match specific local demand;
- enhancing the transfer of knowledge among and building capacities of local authorities, business, academia and civil society in the field of smart specialization to build synergies and create added value by cross-border cooperation.

2nd CALL FOR PROPOSALS

Type of actions

Priority 3: A cooperating border region

Objective 3.1: Harmonious neighbourly relations through cooperation (ISO1b)

- only soft projects of smaller and regular scale might be foreseen, such as cooperation, exchange of experience, knowledge transfer, skills development, plans and strategies.
- it is possible to purchase equipment, and to have small scale investments for upgrade of border-crossings under ISO1, however, implementing infrastructural interventions are not supported.

ELIGIBILITY

Applicants

The conditions to be fulfilled simultaneously by all Applicants are:

- being a **non-profit legal person** governed by **public or private law** for the purposes of **public interest** (except with exceptional status by law state owned companies having portfolio of public interest),
- having the **headquarters or a regional/local branch** office (being a legal entity) registered in the **eligible Programme area** (or if not, are being in line with the special rules on geographical location, described in Chapter 2.1 of the Guidelines for Applicants),
- having stable and sufficient **professional and financial resources**,
- being **experienced** in order to be able to manage activities similar to the ones in the application,
- being **directly responsible for the project** and not act as an intermediary, and
- **not falling under the exclusion criteria**, described in Chapter 2.2 of the Guidelines for Applicants.

ELIGIBILITY Partnership

- At least **one Applicant** from one of the Member States participating in the Programme and at least **one Applicant from Ukraine** (both with budget);
- The number of partners is **maximum 6**, including the lead partner;
- Lead Partner principle to follow;
- Responsibilities are set out in SC (GTC) and PA;
- Have the necessary financial and human resources in order to:
 - LP: coordinate the management and implementation of the project;
 - Partners: implement their own project part.
- New term: *Partner not receiving financial support*

ELIGIBILITY Partnership

Lead Partner principle, where the Lead Partner

- signs the Subsidy Contract for EU Contribution on behalf of the partnership;
- concludes a Partnership Agreement with partners;
- bears the responsibility to *ensure the full implementation* of the project;
- ensures that the expenditure are paid and incurred for the purpose of the project;
- is accountable for **project reporting and administrative actions** on project level;
- will **transfer the EU contribution** to the partners receiving financial support, according to the approved Application for Reimbursement **in full**, no amount shall be deducted or withheld and no specific charge or other charge with equivalent effect shall be levied.

ELIGIBILITY

Expenditure

Time-wise eligibility of expenditure

1. Preparation costs:

May be incurred and paid **before the start of the implementation period** of the project, starting from November 3rd, 2022, and is related to the studies and technical documentation for regular projects with infra components.

2. Project Implementation Phase

3. Project Closure Phase

The latest possible date for the payment of expenditure incurred within the project implementation phase is 30 calendar days after the last day of the project implementation. All the costs should be paid before the submission of the final reports for verification.

ELIGIBILITY

Types of Budget

2 forms of support in cost categories

- **Real (Direct) costs** – must be incurred and paid by the partner organisation (supported by documents), used as calculation basis for determining staff cost;
- **Flat rate** as type of SCO [%]

Project type	Budget type
SSP	Type A – staff FR 20% or Type B
RSP w/o infra	Type A – staff FR 20%

- SSP – where staff costs represents the majority of expenditure (e.g. significant number of internal experts), staff costs can be planned and reimbursed on real cost basis. The applicable flat rate is defined as a percentage of the staff costs;

ELIGIBILITY

Types of Budget

		SSP & RSP (w/o infrastructure budget line)	SSP
No.	Budget lines	Budget type A	Budget type B
1	Staff cost	FR: 20% of direct costs other than staff cost	Real Cost
2	Office & Administration	FR: 15% of Staff cost	FR: 40% of Staff cost
3	Travel & Accommodation	FR: 15% of Staff cost	
4	External expertise & services	Real Cost	
5	Equipment & supplies	Real Cost	
6	Investment/Works	Real Cost	

If project management is externalised, neither the staff flat rate, nor the office&admin and travel&accomodation flat rate can be calculated and reimbursed.

ELIGIBILITY

Budget Type A – Cost Categories

All projects types: RSP (w/o infra), SSP projects

Staff Cost

- Reimbursed on **flat rate basis 20%**;
- Expenditure consists of the gross employment costs of staff employed or engaged by the Beneficiary for implementing the project administratively and professionally;
- Direct costs from CCs **Equipment, External services, Investment/works** form the basis for calculation of staff costs and must be incurred and paid by the partner organisation as real costs.

ELIGIBILITY

Budget Type A – Cost Categories

Office and Administrative costs

- Calculated and reimbursed as flat rate: 15% from the 'Staff cost' CC;
- covers operating and administrative expenses of the partner organisation necessary for the implementation of the project;
- if staff expenditure is decreased, the determined office and administrative costs must be re-calculated and reduced accordingly;

ELIGIBILITY

Budget Type A – Cost Categories

Travel and accommodation

- Reimbursed on flat rate basis – 15% from the ‘Staff cost’ cost category;
- Expenditure on travel and accommodation costs for missions necessary for the project implementation (e.g. participation in project meetings, project site visits, meetings with the Programme bodies, seminars, conferences, etc.);
- Regardless whether such costs are **incurred and paid in or outside of the programme area**, as long as they are related to the project’s delivery and are essential for the project activities, they are eligible;
- Staff cost used as calculation basis for determining travel and accommodation – if **staff expenditure is decreased**, the determined travel and accommodation **must be re-calculated and reduced accordingly**.

ELIGIBILITY

Budget Type A – Cost Categories

Equipment and supplies

- Reimbursed on real cost basis;
- clearly linked to the project and be essential for its effective implementation;
- to be clearly described in the application form or if not the case, must be agreed by the MA/JS according to the modification rules;
- relevant publicity requirements must be respected in line with the **Visibility manual**;
- controllers check the compliance with the **market prices in all cases**. In case, the compliance is not ensured, the relevant amount will be deducted;
- **Second-hand equipment** may be purchased only in special and well justified cases;
- No Rules of origin, but EC sanction policy rules should be kept.

ELIGIBILITY

Budget Type A – Cost Categories

External expertise and services costs

- Reimbursed on real cost basis;
- Paid outside of the partner organisation, paid on the basis of contracts or written agreements and invoices from service providers subcontracted to carry out certain tasks and activities directly linked to the implementation of the project.
- must be clearly linked to the project and be essential for its effective implementation;
- The Controllers will check the compliance with the market prices in all cases – which may lead to deductions;
- Outputs of the service providers must respect the relevant publicity requirements in line with the visibility manual;

ELIGIBILITY

Budget Type A – Cost Categories

Infrastructure and works

- Reimbursed on real cost basis
- costs incurred by the Partner for the execution of infrastructure (renovation or building new object);
- Works must be **clearly linked to the project implementation** and have to be duly **described** in the application form; Full cost of infrastructure and works execution within the project is eligible;
- The land and/or buildings where the works will be carried out must be in the **ownership or long-term use of the Partner (minimum 10 years)**;
- relevant publicity and visual requirements must be respected;
- The documents, the ownership and maintenance must be kept for at least a 5-year retention period from 31 December of the year in which the last payment by the MA to the project is made. The retention period is 10 years in case of state aid relevance;

ELIGIBILITY

Budget Type B – Cost Categories

SSP implementing staff driven activities

- Staff cost is reimbursed on real cost basis, while all other CCs are calculated and reimbursed as flat rate 40% from Staff cost;
- gross employment costs of staff employed by PPs.

General requirements apply to Real staff costs:

- Salaries and other payments are eligible only based on a contract or employment agreement;
- Unjustified ad-hoc salary increases or bonuses for project purposes are not eligible;
- overtime is eligible if fixed in the employment contract and regulated in national legislation.

ELIGIBILITY

Procurement rules

Ukrainian Partners

- Procurement rules set out in the Appendix A of Eligibility of Expenditures apply;
- Appendix A is identical to the Annex II of the FA between EC and Ukraine;
- TESIM will assist the Programme with a detailed Guide for UA Beneficiaries.

Member States Partners

Main programme level rules:

- Selection procedure must be in line with latest **EU, Programme or national public procurement rules**, depending on the type of entities and net amount contracted.

ELIGIBILITY

Procurement rules

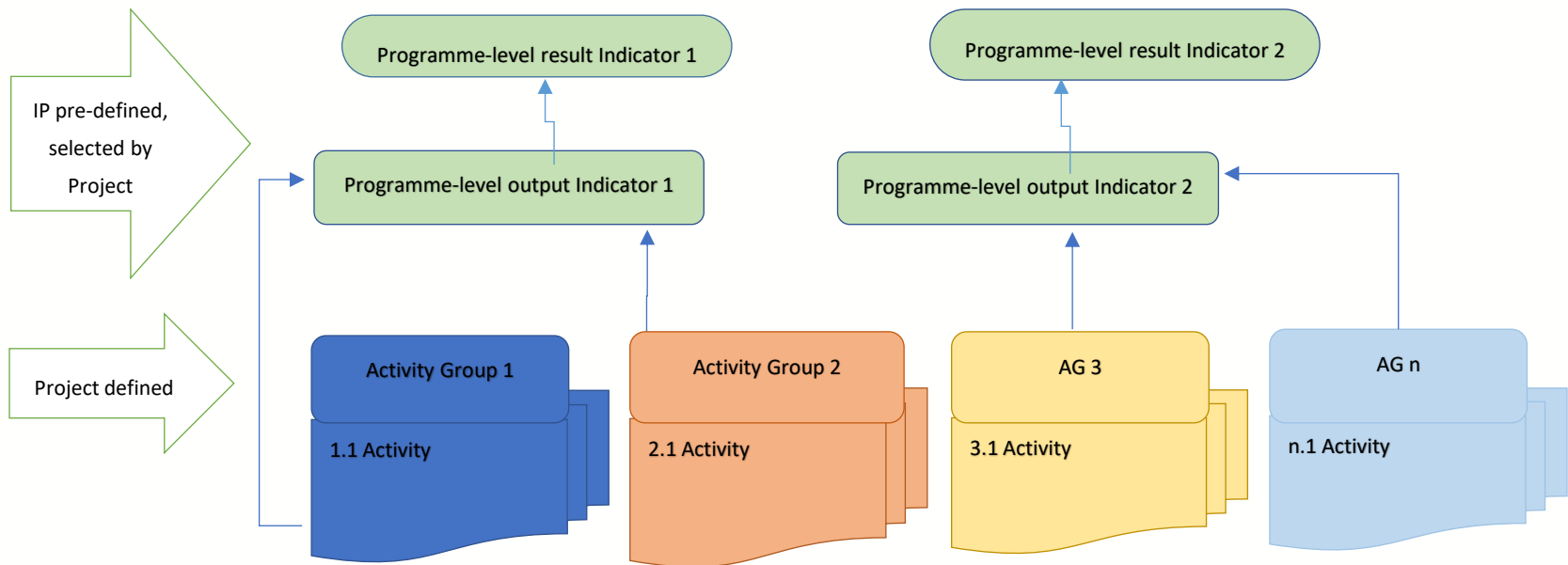
For expenditure where no public procurement procedure is required:

- Above EUR 10,000 (excl. VAT): beneficiaries must **perform and document the execution of adequate market searches** so adequacy of the price to be paid;
- The value and complexity of the service/supply and works should be **reflected in the specification and breakdown of the ToR**, as well as in the offer;
- Below EUR 10,000 (excl. VAT): the principles of sound financial management must be applied, but **no specific proof of the market price is required**. Nevertheless, the **Controllers will check the real market prices** during verification;
- Procurement **must not be split artificially** to avoid the above EUR 10,000 threshold.

PROJECT LOGIC, INDICATORS

Project Logic

- Define the project's objective - must fit to one of the Programme's objectives;
- Plan the activities to accomplish the set objective; each Activity Group \implies Output;
- Achieve the project's output and correlate it with a pre-defined programme-level indicator;
- The output indicator correspond to at least one pre-defined programme-level result indicator.



PROJECT LOGIC, INDICATORS

Activities, Outcomes, Indicators

Activity

Outcome

Indicator

Activity – action that must be completed to achieve the project goal. Each activity must be necessary, purposeful and logically coherent with other activities within the given Activity Group;

Rule: Activity Group – 1 to 5 Activities; Maximum 6 AGs

Outcome – expected result, achieved by completion of a group of activities. Outcomes are necessary to achieve the project's goals. They must say „*what*” has changed a statement of desired future condition.

Indicator – measure whether the project – and the Programme as a sum of projects – has achieved its objectives. Therefore, the achievement of specific objectives of each project will be measured by specific output and result indicators.

Rule: minimum 1 output and 1 result indicator per project

PROJECT LOGIC, INDICATORS

Logframe

LOGFRAME						
Project Title						
Priority						
Objective - Scale						
Type of Action(s)						
Output indicator(s)						
Result Indicator(s)						
Project's overall objective						
Specific project objectives:	Name of activity group	Outcomes	Name of activity	Relevant partner and budget line	Location	Risk
1	Soft project					
2	Soft project					
3	Soft project					
4	Infrastructure					
5	Infrastructure					
6	Project management and communication					

PROJECT LOGIC, INDICATORS

Indicators

Programme level indicators

- Defined in the Interreg Programme;
- Predefined, the applicant cannot change them;
- output and result indicators are directly connected, projects contributing to the value of any of the output indicators, are expected to contribute to the value of the corresponding result indicator, too;
- projects are expected to directly contribute to **at least one output and one result indicator**, pre-defined for the relevant (Specific) Objective;
- The **schedule and timing** for measuring the indicator values is also predetermined and clearly defined. **Output** indicators are measured upon the **finalisation of the project**, result indicators – in most of the cases - are measured **up to one year after project completion**;

PROJECT LOGIC, INDICATORS

Indicators

COMPULSORY indicators for certain objectives

Each project **MUST** correspond with the following indicators:

RCO87	Organisations cooperating across borders	RCR84	Organisations cooperating across borders after project completion
-------	------------------------------------------	-------	-------------------------------------------------------------------

Each **RSP** with infrastructure under Objective 1.1 Climate change adaptation, risk prevention **MUST** correspond with the following indicators:

RCO26	Green infrastructure built or upgraded for adaptation to climate change	RPR01	Population benefiting from protection measures against climate related natural disasters (flood, wildfire, other)
-------	-------------------------------------------------------------------------	-------	-------------------------------------------------------------------------------------------------------------------

Each **RSP** with infrastructure under Objective 1.2 Biodiversity and reduced pollution **MUST** correspond with the following indicator:

RCO36	Green infrastructure supported for other purposes than adaptation to climate change	RPR02	Population benefitting from better ecosystem services (biodiversity, green corridors, improved ecological status, etc.)
-------	-------------------------------------------------------------------------------------	-------	-------------------------------------------------------------------------------------------------------------------------

PROJECT LOGIC, INDICATORS

Indicators per Priority

Priority 1: A resilient and green border region

Objective 1.1: Climate change adaptation, risk prevention (SO 2.4)

Output Indicator		Result Indicator	
Code	Name	Code	Name
RCO26	Green infrastructure built or upgraded for adaptation to climate change*	RPR01	Population benefiting from protection measures against climate related natural disasters (flood, wildfire, other)
RCO87	Organisations cooperating across borders *	RCR84	Organisations cooperating across borders after project completion
RCO115	Public events across borders jointly organised		

PROJECT LOGIC, INDICATORS

Indicators per Priority

Priority 1: A resilient and green border region

Objective 1.2: Biodiversity and reduced pollution (SO 2.7)

Output Indicator		Result Indicator	
Code	Name	Code	Name
RCO36	Green infrastructure supported for other purposes than adaptation to climate change*	RPR02	Population benefitting from better ecosystem services (biodiversity, green corridors, improved ecological status, etc.)
RCO87	Organisations cooperating across borders *	RCR84	Organisations cooperating across borders after project completion
RCO115	Public events across borders jointly organised		

PROJECT LOGIC, INDICATORS

Indicators per Priority

Priority 2: A healthy and attractive border region

Objective 2.1: Equal access to health care (SO 4.5)

Output Indicator		Result Indicator	
Code	Name	Code	Name
RCO117	Solutions for legal or administrative obstacles across border identified*	RCR 82	Legal or administrative obstacles across borders alleviated or resolved
RCO87	Organisations cooperating across borders*	RCR84	Organisations cooperating across borders after project completion
RCO69	Capacity of new or modernised health care facilities*	RCR73	Annual users of new or modernised health care facilities
RCO81	Participations in joint actions across borders		
RCO85	Participations in joint training schemes*	RCR81	Completion of joint training schemes

PROJECT LOGIC, INDICATORS

Indicators per Priority

Priority 2: A healthy and attractive border region

Objective 2.2: Culture (SO 4.6)

Output Indicator		Result Indicator	
Code	Name	Code	Name
RCO85	Participations in joint training schemes*	RCR81	Completion of joint training schemes
RCO81	Participations in joint actions across borders		
RCO87	Organisations cooperating across borders*	RCR84	Organisations cooperating across borders after project completion
RCO77	Number of cultural and tourism sites supported*	RCR 77	Visitors of supported cultural and tourism sites
RCO87	Organisations cooperating across borders*	RCR84	Organisations cooperating across borders after project completion

PROJECT LOGIC, INDICATORS

Indicators per Priority

Priority 3: A cooperating border region

Objective 3.1: Harmonious neighbourly relations through cooperation (ISO1b)

Output Indicator		Result Indicator	
Code	Name	Code	Name
RCO87	Organisations cooperating across borders*	RCR84	Organisations cooperating across borders after project completion

VISIBILITY RULES, COMMUNICATION Information and publicity packages

Type of project	Info & Publicity package
Small-scale project (SSP)	choose between BASIC/MEDIUM/ADVANCED
Regular-scale project (RSP soft)	choose between BASIC/MEDIUM/ADVANCED
Regular-scale project (RSP with infrastructure)	choose between MEDIUM/ADVANCED

In addition, all projects with infrastructure component **MUST** choose the Works Package.

VISIBILITY RULES, COMMUNICATION Information and publicity packages

Obligations of the project partners

- choose one package per Project partner;
- in case of **Lead partner**, deliver basic project data to the Programme website **project subpage** in the beginning of project implementation (within one month from project start date) and further information to be uploaded and updated during implementation (timing is adjusted to project schedule);
- deliver a **closing event** with **press conference** with a guaranteed mixed local media reach (media clipping shall include radio, TV, online and possibly print media);
- produce **promotional materials**, items shall be adjusted to the project objectives (possible restriction of items TBD)

HOW TO APPLY? Application Form

The Application Form can be found, filled in and submitted **ONLINE**, at
<https://huskroua.interregplus.eu/21-27>

- Application Package and User Manual on the Programme's website –
Calls - 2nd Call for Proposals:
<https://next.huskroua-cbc.eu>
- Technical problems and questions to the INTERREG+ support team:
iplussupport@szpi.hu
- Content and call related questions to the JS:
info@next.huskroua-cbc.eu

HOW TO APPLY?

Deadlines

DEADLINES	DATE	TIME (CET)
Official launch of the 2 nd Call for Proposals (All applications: SSP, RSP)	18 July 2025	
Deadline for submission of SSP and RSP without infrastructure budget line	30 November 2025	15:00
Deadline for submission of RSP with infrastructure budget line	15 February 2026	15:00
MC's decision on awarded projects (all 2 types)	Third quarter 2026	
Signature of the Subsidy Contract for EU Contribution	Fourth quarter 2026	

HOW TO APPLY? INTERREG+ technical requirements

- Language of the system: English;
- Internet connection is a must;
- Recommended browsers: Mozilla Firefox 85 and above, Google Chrome 88 and above;
- JavaScript running must be enabled;
- https protocol is used to ensure the secure data transfer;
- INTERREG+ automatically breaks the connection to the server after 30 minutes of inactivity, resulting in loss of unsaved data;
- PDF reader (e.g.: Adobe Reader), Document management software (e.g.: Microsoft Office) to open files.

HOW TO APPLY? INTERREG+ helpdesk

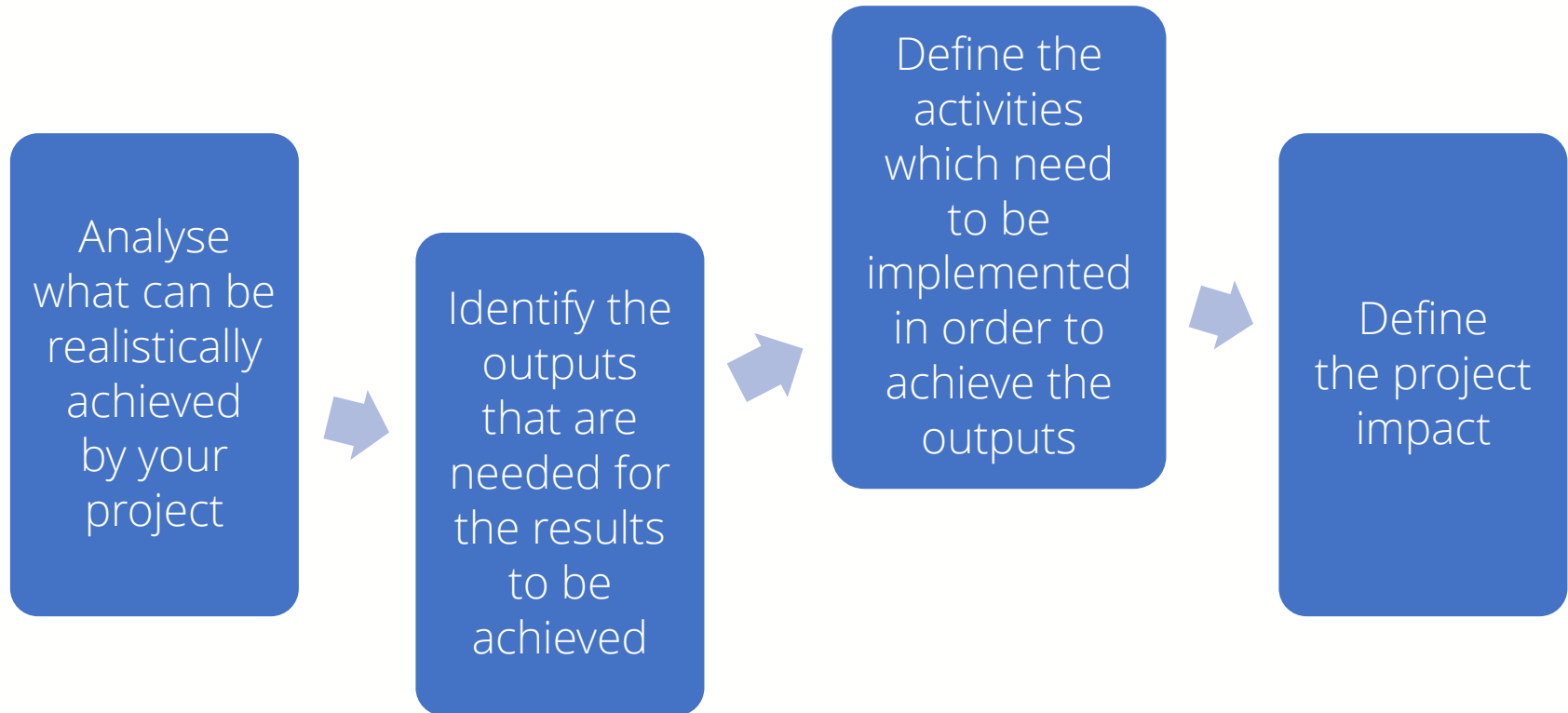
- If you could not find any answer to your question in the User Manual
- And you have a system related problem
- Do not hesitate to send an e mail at iplussupport@szpi.hu
- To help our colleagues to detect the problem as fast as they possibly can, please:
 - provide a detailed description of the problem
 - attach a print screen
 - and provide the username, who is filling in the application form

HOW TO APPLY? Project Development

- **Cooperation among the partners** within the project is an essential component of projects financed by the Programme;
- **Cooperation between cross-border partners** will not only be important during the implementation phase, but also in the phase of joint planning of project activities;
- The **amount and the quality of cooperation** between partners is **one of the key criteria** for selecting applications.
- While searching for partners, special attention should be paid to:
 - Joint interests and objectives;
 - Type of the project which Applicants are developing, bearing in mind the targeted activities of the present Call;
 - Partner's eligibility;
 - Partner's financial and organisational capability to implement their respective project parts;
 - Professional qualifications of partners regarding the project activities.

HOW TO APPLY?

Project Development – Intervention logic



HOW TO APPLY?

Project Development – CBC effect

Questions	Yes/No
Does the objective of the project contribute to the achievement of the programme objective?	
Do you meet partnership criteria?	
Will your project bring a clear change?	
Did you describe this change clearly?	
Will this change have a cross-border impact?	
Did you identify the beneficiaries of your project clearly?	
Did you describe what you will do to bring the change?	
Does the budget reflect the cross-border effect?	

HOW TO APPLY?

Composition of the Application

- Applications must be prepared and submitted electronically via the INTERREG+ system;
- The language of **application forms** is **English**. Application forms in languages other than English will be **rejected**;
- **Supporting documents** have to be **scanned and uploaded** also via INTERREG+ system;
- The requested supporting documents must be scanned **originals**;
- the Application, the Annex I, II and III (declarations) as well as the supporting documents detailed below will be evaluated. Therefore, these documents contain **ALL relevant information** concerning the project.

HOW TO APPLY?

Supporting documents – application phase

1. Application Form;
2. Declaration by the applicant (Annex I of the Application package);
3. De minimis declaration by the applicant (Annex II of the Application package) - except those not receiving financial support;
4. Extracts from register (or equivalent document);
5. Establishing documents / Statutes or Article of Association;
6. Copy of the Specimen of signature of the legally authorised representative(s);
7. Copy of all the Applicants' approved and audited Annual accounts for the last closed financial year;
8. Job description to all positions listed in the Project team.

HOW TO APPLY?

Supporting documents – application phase

Additional supporting documents for infrastructural investments/works component:

9. Construction plans (engineering plans, descriptions);
10. Photo documentation;
11. Detailed cost estimation of works;
12. Proof of status of ownership;
13. Legally binding building permit **or** document certifying the exemption of the construction from building permit;
14. Legally binding environmental permit and EIA **or** documents certifying the exemption from environmental assessment/ attainment of environmental permit;
15. Feasibility study;
16. Declaration of Climate Change Resilience Check;
17. Any further specific permit(s) if needed (e.g. permit issued by heritage/monument protection authority etc.).

HOW TO APPLY?

Supporting documents – contracting phase

- Specimen of signature of the legally authorised representative(s) on behalf of the Lead Applicant
- Original, signed Partnership Agreement
- Financial Identification Form proving the establishment of a separate EUR bank account by the Lead Partner for the purposes of the project.
- Certifications on the payment of contributions and taxes issued by the TAX office.
- If relevant, any additional documents requested by the MC relating to the conditions of approval of the project.
- Any addition documents requested by the MA/JS.
- Legally binding building permit
- Any further specific permit(s) if it is the case
- In case identified by the MC based on the assessment, supporting letter from the relevant authority might be requested to submit e.g. to clarify issues related to national legislation.

ASSESSMENT

Assessment Process



- The selection procedure consists of the following main stages:
- **Formal assessment** – a simplified formal and eligibility administrative check;
- **Quality assessment** – assessment of the quality of the applications;
- **Decision of the MC;**
- **Notification of the applicants** (including the request of documents necessary for the preparation of the Subsidy Contract).

ASSESSMENT

Formal assessment

- The formal and eligibility administrative check is carried out before the assessment of the quality of the applications based on the **formal assessment grid** (appendix C of GfA);
- Only those applications which met the **submission deadline** are subject to the formal assessment;
- The formal assessment is made in order to ensure that:
 - The applicant is eligible;
 - The supporting documents have been submitted;
 - Other administrative requirements were met.
- The formal assessment is carried out by the staff of the JS and/or BO in line with the 4-eyes principle;
- The formal assessors check the applications against the grid and **mark 'Yes' or 'No'** next to each criterion.

ASSESSMENT

Formal assessment

- If the Application is not complete or unclear information is provided, the lead partner is invited to submit a **completion/clarification** within **maximum 14 calendar days** from the date of receipt of the notification through the INTERREG + system;
- the completion shall be carried out by the applicants **in the INTERREG+** system;
 - If after the completion the Application is still not compliant with any of the formal criteria listed in the formal assessment grid, or the completion is sent after the deadline, the application will be rejected and will not be subject to further evaluation,
 - If the application meets all the formal assessment criteria, the formal assessors recommend it for quality assessment, and it proceeds to the quality assessment phase.

ASSESSMENT

Quality assessment

- The quality assessment is carried out by **independent external assessors**, in line with the 4-eyes principle, matching the content of each proposal with their field of expertise;
- The assessment of the quality of the applications is carried out against the set of criteria listed in the **quality assessment grid** (Appendix D of GfA);
- The quality assessment grid contains the following aspects of evaluation:
 1. Financial and operational capacity of the partnership
 2. Relevance, project content and CBC effect
 3. Methodology (Work Plan)
 4. Budget and sustainability

ASSESSMENT

Quality assessment

1. Financial and operational capacity of the partnership

- applicants must have *stable and sufficient resources* for the implementation of the project;
- have the necessary *professional competencies and qualifications* to complete the proposed activities;
- the partnership must be able to perform the proposed activities;
- the distribution of tasks and activities between the partners must be well balanced.

ASSESSMENT

Quality assessment

2. Relevance, project content and CBC effect:

- The application must clearly *contribute to the Programme's objectives*; it must be in line with the requirements and contribute to at least one of the Type of Actions of the corresponding Programme's objectives;
- the project' results and the Programme's result indicators must be well connected; moreover, the application must include all result indicators corresponding to the selected output indicators;
- applicants must elaborate the importance of the cross-border effect for the chosen topic as well as for the target groups, Programme area and the partners;

ASSESSMENT

Quality assessment

3. Methodology (Work Plan)

- there should be a clear connection between the proposed activities and overall project objective;
- all proposed activities should lead to the project's objective;
- activities must be practical and achievable in the proposed timeframe;
- the project results must be well connected with the programme's indicators;
- the indicators target values shall be realistic, achievable and SMART;
- potential risks should be identified and probable solutions suggested.

ASSESSMENT

Quality assessment

3. Budget and sustainability

- *the project activities shall be sustainable, and the project's results should be both financially and socially sustainable;*
- *project activities must be environmentally friendly, and project's results must be environmentally sustainable;*
- *The proposed expenditure must be necessary, realistic, cost effective and eligible;*
- *The budget shall be balanced in connection to the distributed tasks and activities, within the partnership;*
- *Horizontal principles shall be respected.*

ASSESSMENT

Quality assessment

Section	Maximum score	Minimum score
Financial and operational capacity of the partnership	16	8
Relevance, project content and CBC effect	33	17
Methodology (Work Plan)	29	15
Budget, sustainability	22	11
	Total: 100	Min. to pass: 51

SELECTION

Selection of Projects

- The MC is responsible for selecting applications for support; the decision on financing is based on the ranking list of applications made after assessment;
- Applications that **do not reach at least 51 points** as the arithmetical average of the total scores, or at least the defined minimum scores from the arithmetical average of the points in each section of the assessment grid, **will be rejected**;
- The MC may decide to support applications, to support with certain conditions (budget modification, compliance with EU or national regulations, horizontal principles, etc.), to put on reserve list or to reject;
- In case of rejected applications, the JS offers the possibility to check the results of the assessment;
- The procedures for handling complaints are defined in chapter 11.3 of the GfA;

CONTRACTING

Preparation for contracting

- Once the decision is made by the MC, the JS, on behalf of the MA, sends Notification letters to the lead partners with the final decision about their application;
- The Notification letters also include the list of supporting documents to submit until a given deadline (see chapter 10.4 of the GfA) and other conditions that must be fulfilled in order to sign the Subsidy Contract for EU Contribution.
- The JS is entitled to carry out monitoring visit(s) and to have pre-contracting consultation before contract signature;
- Once the lead partner submits documents necessary for the subsidy contract for EU contribution on behalf of all partners, the JS prepares the contract in the INTERREG+ system.

CONTRACTING

Sources of funding

On project level, the Union co-financing rate is **maximum 90%** of the total eligible expenditure; shall not exceed 90% on project and on partner-level.

The remaining amount of **10%** shall be financed from **national sources** (state contribution and/or own contribution of Applicants), as follows:

Hungary:

- By the Applicant as **own contribution** – **5%** of the total eligible cost;
- By the **State Budget** – **5%** of the total eligible cost;
- in case of **certain organisational forms**, the own contribution will be fully covered by the **Hungarian State** – **10%** of the total eligible costs;

Slovakia:

- By the Applicant as **own contribution** – **5%** of the total eligible cost;
- By the **State Budget** – **5%** of the total eligible cost;
- in case the partner is **central state owned budgetary organization**, the own contribution will be fully covered by the **Slovak State** – **10%** of the total eligible costs;

CONTRACTING

Sources of funding

Romania:

- By the Applicant as **own contribution** – **5%** of the total eligible cost;
- By the **State Budget** – **5%** of the total eligible cost;
- in case the partner is a **central state owned budgetary organization** fully financed from the state budget, from the state social insurance budget or from the budgets of special funds, the own contribution will be fully covered by the **Romanian State** – **10%** of the total eligible costs;

Ukraine:

- By the Applicant as **own contribution** – **10%** of the total eligible cost;

IMPLEMENTATION

Project duration

The planned implementation period of a project must **not be less than 8 months**.

- For Small-scale projects (SSP) – the project must **not exceed 12 months**;
- For Regular-scale projects (RSP) – the project must **not exceed 24 months**;



The period of implementation of a project must not start before the deadline for submission of applications defined for this CfP expires. After the submission deadline, the lead partner and partners can start implementing their project taking the risk of being not selected for funding.

IMPLEMENTATION

General Rules

- The approved amount of the EU contribution will be transferred in two forms:
 1. Advance payment: 25% of the maximum EU contribution;
 2. reimbursement based on the approved Project Report(s) and Applications for Reimbursement;
- Advance payment: **25% of the maximum EU contribution**, within 60 calendar days from the date of signature of this Subsidy Contract;
 - Calculated among Partners according to their share of the total EU contribution in the project;
 - LP is responsible for transferring the EU contribution to Partners;
 - Advance settlement: when the reimbursed amount reaches 60% of the total EU contribution of the Partner receiving financial support, done automatically by INTERREG+.

IMPLEMENTATION

General Rules

Advance settlement

Contracted	750,000.00	total budget
EU contribution	675,000.00	90% of total budget
Advance payment:	168,750.00	25% of EU contribution
Advance settlement start	405,000.00	60% limit
Advance settlement end	573,750.00	85% limit

	<i>total eligible amount</i>	<i>eligible EU contribution</i>	<i>% spent</i>	<i>advance payment</i>	<i>compensation of the 25% advance</i>	<i>reimbursement</i>
				168,750.00		
Report nr. 1.	100,000.00	90,000.00	13.33%	0.00	-	90,000.00
Report nr. 2.	65,000.00	58,500.00	22.00%	0.00	-	58,500.00
Report nr. 3.	150,000.00	135,000.00	42.00%	0.00	-	135,000.00
Report nr. 4.	170,000.00	153,000.00	64.67%	0.00	31,500.00	121,500.00
Report nr. 5.	105,000.00	94,500.00	78.67%	0.00	94,500.00	0.00
Report nr. 6.	80,000.00	72,000.00	89.33%	0.00	42,750.00	29,250.00
Report nr. 7.	30,000.00	27,000.00	93.33%	0.00	-	27,000.00
Report nr. 8.	20,000.00	18,000.00	96.00%	0.00	-	18,000.00
Report nr. 9.	30,000.00	27,000.00	100.00%	0.00	-	27,000.00
	750,000.00	675,000.00		168,750.00		506,250.00



Questions



INTERREG VI-A NEXT
HUNGARY-SLOVAKIA-ROMANIA-UKRAINE PROGRAMME

**Thank you for your
attention!**

info@next.huskroua-cbc.eu

www.next.huskroua-cbc.eu